

ENSEMBLE ENabling **S**af**E M**ulti-**B**rand p**L**atooning for **E**urope

GDPR and Signature

Personal Data Protection

In the context of the European Union's Horizon 2020 Programme for Research and Innovation, the ENSEMBLE project has received funding under Grant Agreement No. 769115.

Purpose of data collection

This particular activity to which you are invited to participate today relates to data collection and analysis regarding the evaluation and adoption of the most appropriate practices for the Ports of the Future. Your personal details will be collected by the ENSEMBLE consortium members via this questionnaire.

Types of data collected

The personal data that will be collected during this activity includes the name, email address and role/profession of participants. The consortium will pursue to minimise the amount of personal data collected through this activity.

Data storage and retention

Your personal data will be collected by the ENSEMBLE consortium, stored at the ENSEMBLE members storage systems and will be maintained until the end of the project.

Data processing and lawful basis for processing

The ENSEMBLE consortium members will process your data, collected on the basis of consent, via the present questionnaire.

Voluntary Participation

The participation in this campaign is voluntary. You may choose not to take part or subsequently cease participation at any time.

Right to withdraw consent

You have the right to withdraw your consent at any time by emailing to Frank Daems (f.daems@mail.ertico.com) your contact details (i.e. name, email address), using as subject "Request to withdraw consent from the project". The data provided, up to the moment of withdrawal (of consent), can be used in the project. In case you wish to withdraw your consent, the data processing will be terminated. However, you cannot withdraw consent to processing that has already taken place.

Right to lodge a complaint

You have the right to lodge a complaint with the Belgian Supervisory Authority, without prejudice to any other administrative or judicial remedy, if you consider that the processing of your personal data infringes the provisions of GDPR regulation.

Right of access

You have the right to access your personal data and supplementary information (i.e. purposes of processing, the data types collected, etc.) at any time , by emailing to Frank Daems (f.daems@mail.ertico.com) your relevant request and contact details (i.e. name, email address) and, using as subject "Request to data access from the project".

Right to rectification

You have the right to obtain from ENSEMBLE Project Team and without undue delay the rectification of inaccurate personal data concerning yourself, by emailing to Frank Daems (<u>f.daems@mail.ertico.com</u>) your relevant request and contact details (i.e. name, email address) and, using as subject "Request to data rectification from the project".

Right to erasure

You have the right to request the deletion or removal of your personal data without undue delay, by emailing to Frank Daems (<u>f.daems@mail.ertico.com</u>) your relevant request and contact details (i.e. name, email address) and, using as subject "Request to data erasure from the project".

Right to restrict processing

You have the right to 'block' or suppress processing of your personal data, by emailing Frank Daems (f.daems@mail.ertico.com) your relevant request and contact details (i.e. name, email address) and, using as subject "Request to data restrict processing from the project".

Right to data portability

You have the right to obtain and reuse your personal data for your own purposes across different services. In case you need a copy of your personal data, you have to Frank Daems (f.daems@mail.ertico.com) your relevant request along with your contact details (i.e. name, email address), while using as subject "Request to data portability from the project". In such cases, we will provide you with your personal data in a structured, commonly used and machine-readable form, free of charge and within 1 month upon reception of your relevant request.

Project Informed consent form for workshops

You are being asked to participate in a research study for the ENSEMBLE project. Participation is completely voluntary. Please read the information about the project, its aims, and the gathering of user requirements and needs in the project's Information Sheet and ask questions about anything that you do not understand.